



PURCHASE ORDER

PO Number: 303-0-0909

Requisition Number: 303-0-02164

Order Date: 6/22/2020

Ordered

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

Parking Garage R, Warehouse
1706 San Jacinto Blvd.
Attn: Christopher Blount
Austin, TX 78701

Show numbers on all papers and packages

Referenced Source or Vendor

17419659713
WILLBANKS & ASSOCIATES, INC
6610 STILLWELL STREET
HOUSTON, TX 77087
SEAN TAMEZ
Phone: 713.640.2710 , Fax: 281.881.1751
seant@willbanksinc.com

OPERATIONS Supplies for sight glass replacement on the boilers.

Pricing per attached quote.

Description

TFC Contact:
Christopher Blount
512-563-9353
Christopher.Blount@tfc.texas.gov

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
3/4 X48 REDLINE GAGE GLASS	8	EA	\$112.00	6/22/2020	9/21/2020	\$896.00
ITEM# 4SRL075X48						
NIGP Class: 815						
NIGP Item: 26						

Object Class: 266**Reimbursement Type:** Not Reimbursable

5/8 " X 48" REDLINE GAGE GLASS

ITEM #4SRL062X48

NIGP Class: 815

6 EA \$114.00 6/22/2020 9/21/2020 \$684.00

NIGP Item: 26**Object Class:** 266**Reimbursement Type:** Not Reimbursable

5/8" E PDM GASKET

ITEM #3CD1600

NIGP Class: 815

24 EA \$2.08 6/22/2020 9/21/2020 \$49.92

NIGP Item: 26**Object Class:** 266**Reimbursement Type:** Not Reimbursable

3CE1606

ITEM #SP

NIGP Class: 815

24 EA \$2.61 6/22/2020 9/21/2020 \$62.64

NIGP Item: 26**Object Class:** 266**Reimbursement Type:** Not Reimbursable

5/8" WASHER FOR SITE GLASS

ITEM #D-1600-000

NIGP Class: 815

24 EA \$1.36 6/22/2020 9/21/2020 \$32.64

NIGP Item: 26**Object Class:** 266**Reimbursement Type:** Not Reimbursable

3/4 WASHER

ITEM #D-1606-000

NIGP Class: 815

24 EA \$1.36 6/22/2020 9/21/2020 \$32.64

NIGP Item: 26**Object Class:** 266**Reimbursement Type:** Not Reimbursable

FREIGHT

NIGP Class: 962

1 EA \$27.00 6/22/2020 9/21/2020 \$27.00

NIGP Item: 86**Object Class:** 266**Reimbursement Type:** Not Reimbursable**Grand Total \$1,784.84**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2020
Division	Facilities Management and Operations
Program	Property Management
Phone	512-563-9353
Org Code	0442 - Facility Maintenance
Type of Purchase/PCC Code	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
Work Order Number	729526

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Goll, Heather - CTCD, 5124630209

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)